

INTERNSHIP APPLICATION

**A**

full name

please type or print in black ink

LAST NAME

FIRST NAME

MIDDLE INITIAL

B

current address

STREET

APT

CITY

STATE

ZIP

-

PHONE

-

-

CELL

-

-

EMAIL

Cpermanent *if different from current address*

STREET

CITY

STATE

ZIP

-

D

university/college information

NAME

CITY

STATE

ZIP

-

MAJOR/
MINOR

GPA

GRADUATION DATE

Elist up to three internships of interest and semester *for a list of internships currently available, please visit WHYY.org/internships*

1.

2.

3.

SPRING

SUMMER

FALL

THE FOLLOWING MATERIALS MUST BE COMPLETED AND EMAILED TO WHYY IN ONE COMPLETE PACKAGE:

- Internship application
- Cover letter discussing career goals, three internships in order of preference, computer and language skills and any specific relevant broadcasting or media experience
- Resume
- A two-three page writing sample
- A link to any media or web based work, if appropriate
- A letter of recommendation from an individual who can speak to your relevant experience, background, skills and/or work ethic. If the individual writing your letter of recommendation would prefer to send it under separate email, please inform Ms. Feil. Your application packet will not be considered complete and will not be forwarded to the appropriate staff members until the letter is received
- Applicants from non-native English speaking countries must provide proof of English speaking and writing competence through TOEFL minimum scores of 600PBT, 200CBT, or 100IBT

NOTE: International applicants must have a valid visa. WHYY does not assist with visa applications.

WHYY reserves the right to request a state Criminal Background Check (CBC) and a Child Abuse History Clearance (CAC) upon acceptance into WHYY's internship program. Interns' continuation in the position will be contingent on the results of the aforementioned clearances. If requested, WHYY will ask interns to complete the application forms for a CBC and CAC prior to their first day, and will cover the cost of each application form.

A conviction record will not automatically result in your disqualification of interning; felony and misdemeanor convictions will be considered only to the extent they relate to the intern position for which you are being considered. However, failure to disclose a conviction and/or mischaracterization of a conviction will result in your ineligibility for interning and/or termination for interning (even if the conviction would not have barred your eligibility for interning had it been properly disclosed).

I certify that the information contained on this form and in my application package is true and complete to the best of my knowledge.

SIGNATURE _____ DATE _____

Incomplete applications will not be considered. See WHYY.org/internships for deadlines for submission. Materials become the confidential property WHYY and are not returnable.